

Infosys  
Science  
Foundation

# ISF Infosys Prize

**EVENT POLICY AND GUIDELINES**

## Who we are

The Infosys Science Foundation (ISF), a not-for-profit trust, was set up in 2009 by Infosys and some members of its Board with the objective of encouraging, recognizing, and fostering world-class scientific research connected to India.

The Foundation furthers its objectives primarily through the Infosys Prize, awarded to outstanding researchers and scientists in six categories. It engages with the public and academic communities at different levels to inspire young researchers and students to take up a vocation in the sciences and research.

## Infosys Prize

The Infosys Prize is an annual award, to honor outstanding achievements of researchers and scientists in six categories - Engineering and Computer Science, Humanities, Life Sciences, Mathematical Sciences, Physical Sciences and Social Sciences. Recipients of this annual award receive a citation from a distinguished international jury and a purse of 100,000 USD.



## Communities we work with

The Foundation partners with educational institutions to host lectures featuring Infosys Prize laureates and jurors to spark curiosity and inspire the next generation of scholars. It engages with the general public in conversations around science and its impact on society, with educators through training workshops, with university students through lectures, summer schools and workshops.





## About our space

A part of our mission is to bring back the romance to research. We want to engage the public, students and the community at large in discussions and experiences that may provoke and encourage them to think critically and with curiosity about the world around us.



In keeping with this we provide a platform for dialogue between academia and the public. The ISF has created a space for such engagement at our office. We have floor space and an auditorium (100 seats) that we offer as an event venue for lectures, public talks, workshops, screenings and performances by academicians, artistes and like-minded organizations.



If you would like to work with us, please see our event guidelines below.

## Event guidelines

1. Events with a connection to science and engineering are especially welcome
2. Please fill out the requirements form below and send it to [ISF@infosys.com](mailto:ISF@infosys.com)
3. Refer to [calendar page](#) on our website for details about all the past, ongoing and upcoming events hosted by us/at our office.

***We will not be able to host political or religious events or events associated with political or religious organizations. The Infosys Science Foundation team and trustees reserve the right to vet the content of the proposed programs to ascertain that it is in line with the mission and objectives of the Foundation.***

# Requirements Form

## Event Details

- Who is the host organization/collaborators?

- When is your event?

From

To

DD/MM/YYYY

DD/MM/YYYY

- What is the nature of your event?

- What is the name/topic of your event?

- Is your event in person, or hybrid mode?

Hybrid

In Person

- What is the estimated number of people that will attend your event?

## **Tech and AV Requirements**

- Will you invite people to join you on Zoom/video conference?

Yes

No

- Will you livestream your event on YouTube?

Yes

No

We will record our event offline

If yes, please provide us with a streaming, and do a test recording at our office in advance.

- Do you have a photographer/videographer?

Yes

No

Yes, we have both

- Do you have an AV person to help you manage your event?

Yes

No

## **Registration and Security**

- Is your event, private or open to public?

Private

Open to Public

- Can we share the invite with our database?

Yes

No

If yes, please share with us, the source files of designs for promotional materials and other collaterals.

- Do you have a registration link? If yes, please share it below.

Please ask people to register and share the list with us 48 hours in advance so we can send it to our security team. Walk-in guests will have to register at our reception. You can use our registration link if you do not have one.

## **Promotions**

If you host an event at our office, we will be happy to promote it on our website, event calendar, and social media.

We require your confirmation and consent, in order to ensure that there is no breach of design IP and that images and text used by you are original or that you have a copyright license to use them. If there is any use of AI-Generated Visual Content in your promotional creatives, please inform us.

I, on behalf of my organization and collaborators, consent that we have appropriate licenses and copyright to use all images, text and digital content for promotional purposes for our event. We confirm that we have permission from our speakers, guests and other stakeholders to use their photo/logo (including our own logo), on our website and, provide it to our venue partners (here, Infosys Science Foundation), to also host it on their website.

## **Catering**

You will have to make arrangements. We can share a list of eateries and catering kitchens nearby. Please note that food and beverages are not allowed inside the meeting rooms and the auditorium.

## **Plan a visit**

Please plan a visit to our office to assess if the venue is suitable for your event.

## Resources

- 1. Brand Assets** - [view](#)
- 2. Photo Gallery** - [view](#)
- 3. Get to know us** - [view](#)
- 4. Meet the team** - [view](#)

We look forward to collaborating with you!

For any other details/clarifications:



ISFTeam@infosys.com



[www.infosysprize.org](http://www.infosysprize.org)



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